

# ENFORD PARISH COUNCIL

## ANNUAL GENERAL MEETING 2018

### DRAFT MINUTES

meeting held at the Enford Village Hall on  
Tuesday 15<sup>th</sup> May 2018 at 6.30p.m.

Present	Richard Roberts	Chairman
	Peter Cliffe-Roberts	Vice Chairman
	David Harbottle, Bruce Waight	Councillors
	Anthony D’Arcy-Irvine, Pat Holdway	Councillors
	Mark Hiskett, Vick Exley	Councillors
	Diane Christie-Rundle	Councillor
	Ian Blair-Pilling	Wilts. Councillor
	Elizabeth Harrison	Clerk

Members of the public: Rob Coulthard, Mike Germany, Ollie Stagg

#### **18/050          OPENING**

Cllr Richard Roberts opened the meeting at 6.40pm welcoming members of the public and all Councillors. Apologies were received from Cllr Jane Young who is currently abroad.

#### **18/051          VERIFICATION OF THE MINUTES (16<sup>th</sup> May 2017)**

All Cllrs had been sent a copy of last year’s draft Minutes to remind them. Cllr Roberts checked for any concerns with the Minutes and Cllr Peter Cliffe-Roberts proposed them as accurate, seconded by Cllr Hiskett. All other Councillors agreed.

#### **18/052          ELECTION OF CHAIRMAN**

The incumbent is Cllr Roberts. He asked if anyone wished to come forward, no response, then stated he would be happy to stand again. Cllr Harbottle seconded this and all other Councillors were in agreement.

#### **18/053          ELECTION OF VICE CHAIRMAN**

The incumbent is Cllr Hiskett. Cllr Roberts asked if anyone wished to come forward, no response. Cllr Hiskett said he would be happy to remain, Cllr Roberts proposed this to the Council, it was seconded by Cllr Cliffe-Roberts with all other Councillors in agreement.

#### **18/054          ELECTION OF COMMITTEES AND REPRESENTATIVES ON OTHER GROUPS**

\* Planning Committee – Peter Cliffe-Roberts was ‘head of’ last year although all Cllrs are considered to be on the Planning Committee. Continuation of this was proposed by Cllr Hiskett and seconded by Cllr Christie-Rundle.

\* Rights of Way – Cllr Hiskett is the incumbent. He agreed to continue in this role. Cllr Exley proposed the move and it was seconded by Cllr Holdway with all Councillors in agreement.

\* Highways and Transport – Cllr Harbottle is the incumbent. He agreed to continue in this role. Cllr Roberts proposed it to the Council, Cllr Waight seconded the proposal and all Councillors were in agreement.

\* Parish Plan ( to include the Skatepark, Playpark and possible Allotments) – The incumbent is Cllr D’Arcy-Irvine. He agreed to continue in this role. Cllr Roberts proposed it to the Council, Cllr Harbottle agreed and he was seconded by Cllr Waight, all Councillors were in agreement.

#### **Representatives of the Parish Council for:**

\* Tidworth Area Board – Cllr D’Arcy-Irvine is the incumbent. He agreed to stand again. This was voted by Cllr Harbottle and seconded by Cllr Holdway with all other Councillors in agreement.

\* Parish Hall – Cllr Exley is the incumbent. She agreed to stand again. This was voted by Cllr Roberts and seconded by Cllr Hiskett with all other Councillors in agreement.

\* Village Hall – The incumbent is Cllr D’Arcy-Irvine. He agreed to stand again. This was voted by Cllr Roberts and seconded by Cllr Cliffe-Roberts with all other Councillors in agreement.

#### \* Youth Representative Liaison

This is a new role which was created during the course of the last year and is held by Cllr Christie-Rundle. She has agreed to continue with this and was voted first by Cllr Harbottle and seconded by Cllr Waight with all other Councillors in agreement.

\* Police (& Neighbourhood Watch) – The incumbent is Cllr Exley. She agreed to stand again. This was voted by Cllr Christie-Rundle and seconded by Cllr Hiskett with all other Councillors in agreement. Due to her work commitments she would be unable to attend the Police meetings however both Cllr Roberts and W.Cllr. Blair-Pilling attend these meetings anyway.

\* Parochial Church Council – The incumbent is Cllr Hiskett. He agreed to continue in this role. Cllr Roberts proposed the move and it was seconded by Cllr Cliffe-Roberts with all Councillors in agreement.

#### **18/055 APPROVAL OF THE ANNUAL ACCOUNTING STATEMENTS**

Cllr Roberts checked through the annual return which has been checked and verified by an internal auditor (Alan Day ACMA). He has completed his section of the return and is happy that all the statements are correct and the correct procedures are in place. Cllr Roberts signed off the Return which was then circulated amongst the Councillors.

The Clerk read out the bank reconciliation for April which, due to the payment of the first tranche of the Precept for 18/19 shows the account in credit at £19,771.21. The donations and annual insurance will shortly be drawn and this will be in the region of £2,500.

#### **18/056 Date of the next Meeting**

Tuesday, 12<sup>th</sup> June 2018 at 7.30pm in the Village Hall

The Chairman closed the meeting at 6.55pm

Elizabeth Harrison – Clerk to the Enford Parish Council